

CURRICULUM VITAE

I- PERSONAL DETIALS

Name : **SDEUNG DOEURN**
Nationality : Khmer
Date of Birth : July 07, 1975
Marital Status : Married
Sex : Male
Place of Birth : Svay Rieng Province
Present Address : # 7 E, St 907, Sangkat Tuol Sangke, Khan Russey Keo, Phnom Penh
Handphone : (855) 012 791 022 / 069 29 27 01

II- EDUCATION BACKGROUND

2018-Present : Build Bright University (Ph.D)
Major: Accounting
2014-2015 : Institute of Finance and Accounting (ACCA)
2003-2005 : Build Bright University (MBA)
Major: Finance
1993-1998 : Maharishi Vedic University., (BBA)
Major: Accounting

III-ACHEIVEMENTS

2019 : Certified Tax Agent
2014 : Quickbook Pro. 2013's certificate
2013 : Teaching Professionalism's certificate at BBU
2003 : Cambodian International Accounting Standard's certificate
2002 : Reference of Texchem Consumers (Cambodia) LTD, Chief of Accounting
2000 : Reference of Kak and Associes, Auditor
1999 : Reference of Kimari Nitha EURL, Auditor
1998 : Bachelor Degree of Accounting

IV-LANGUAGES

: Khmer- Native Language
: English-Read/Speak/ Write

V-OTHER SKILLS

: Ms- Word, Ms- Excel, Power point, Accounting software Peactree Pro., Accounting software Sarri 100 pro, Accounting software Quickbook Pro., Accounting software Ciel, Internet and E-mail.

VI-EMPLOYMENT HISTORY

1) Present duty: Tax Accounting of Great Idea Co., Ltd

- Prepare Annual Tax declaration and tax returns submit form
- Monthly Reconcile of Revenue Accounting, Expense Account, Cash and bank Account, Cost & Inventory Account, Fixed asset Listing
- Monthly Reconciliation of all account relating to Accrued Expenses, Accrued Revenues, Prepaid Expense, Fixed asset Registration Listing and Fixed Asset Depreciation
- Monthly Tax Declaration and tax returns
- Monthly staff Payroll with Salary Disbursement
- Management of all associated monthly documentation for financial reporting
- Financial Reporting: Income statement, Balance sheet, Cash flow, Owner's Equity statement, with analysis.
- Develop policies, procedures and institution for accounting processes

2) Present duty: Tax Advisor of RCBCC CO., LTD

- Consulting Environmental Impact Assessment
- Organizing daily bill and periods
- Consult client the issues find out solution them
- Monthly tax declaration and tax returns to GDT

**3) KIMARI NITHA EURL (1998-1999)
(Certified Public Accountants)**

Post: Accounting Assistance

Responsibilities:

- . Declare monthly taxes and deal with all requirement of related government entities to tax department
- . Prepare and record daily all receipts and payments
- . Prepare monthly payroll
- . Prepare bank reconciliation and financial statements.
- . Monitor the working time of staff audit the Accounting book
- . Resolve the problem between staff and staff, staff and company.

**4).KAK & ASSOCIÉS (1999-2000)
(Certified Public Accountants)**

Post: Accountant

Responsibilities:

- . Declare monthly taxes and deal with all requirement of related government entities to tax department
- . Prepare and record daily all receipts and payments
- . Prepare monthly payroll
- . Prepare bank reconciliation and financial statements.
- . Monitor the working time of staff and audit the Accounting book
- . Resolve the problem between staff and staff, staff and company

**5).TEXCHEM CONSUMERS (CAMBODIA) LTD (2000-2013)
(Activities: Import / export)**

Post: Accounting Chief

Responsibilities:

- . Declare monthly taxes to Tax department
- . Prepare and record daily all receipts and payments
- . Prepare monthly payroll
- . Prepare bank reconciliation and financial statements
- . Prepare monthly stock's reports (stock out and stock in)
- . Prepare monthly Cashbook

6).Institute of Finance and Accounting-IFA (2014 - 2019)

Lecturer of Cambodian Taxation, Audit and Assurance Services (CAT, ACCA)

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare, Quiz, Monthly test, homework and assignment for the students.
- Update for new lesson for the students
- Prepare the closing entry book in companies to students
- Prepare monthly and annually tax declarations to students
- Directly practices of Accounting book to students
- Create Group of Discussion about the closing entry
- Prepare the Presentation all hours of teaching in class
- Prepare an explanation to each other students.
- Prepare Quick Quiz and Reasonable Presentation
- How to Preparing monthly cashbook to students

7).Build Bright University-BBU, Phnom Penh Campus (2000 - 2002)

Lecturer of Introduction to Business, Cambodian Taxation, Principle of Auditing, Financial Accounting, Financial Management, Public Finance, Inventory Management, Investment Management, Money and Banking, Intermediate Accounting, and Cost Accounting.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare home work and assignment for the students.
- Update for new lesson for the students

8). Build Bright University-BBU, Takeo Province (2007- 2011)

Lecturer of Cambodian Taxation, Public Finance, Principle of Auditing, Financial Management and Financial Institution.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare home work and assignment for the students.
- Update for new lesson for the students

9).Build Bright University-BBU, Battambang Province (2004-2010)

Lecturer of Introduction to Business, Cambodian Taxation, and Principle of Auditing.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare home work and assignment for the students.
- Update for new lesson for the students

10). Mean Chey University-MCU, Bontey Mean Chey Province Campus (2007- Present)

Lecturer of Cambodian Taxation, Cost Accounting, and Public Finance.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare homework and assignment for the students.
- Update for new lesson for the students

Accounting Office's Accountant of MeanChey University (2007-2011)

Responsibilities:

- Prepare annual budget program for University
- Solve annual cash and Payment to National Treasury to open
- Declare monthly taxes and staff's list both state and private both salaries and Turnover.
- Prepare and record daily all receipts and payments
- Prepare monthly stock's reports (stock out and stock in)
- Prepare revenue and expense to National Treasury and Accounting data
- Prepare the closing entry with National Treasury
- Prepare monthly Cashbook to internal Audit department and National Audit Authority
- Check and Inspect monthly cashbook both Private and State.
- Prepare Software Accounting, Ipect and Quickbook Pro. 2013
- Prepare Wages of Teacher's Hours

11). University of Management and Economics-UME, Battambang Province (Jan., 2013- July ,2013)

Lecturer of Cambodian Taxation, Money and Banking, and Cost Accounting.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare homework and assignment for the students.
- Update for new lesson for the students

12). Mekong University-MU (2004- 2005)

Lecturer of Principle of Accounting, Principle of Auditing and Cambodian Taxation

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare homework and assignment for the students.
- Update for new lesson for the students

13). Neak Porn Institute of Business -NIB (2002- 2006)

Lecturer of Principle of Accounting, Principle of Auditing, Cambodian Taxation and Cost Accounting.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare home work and assignment for the students.
- Update for new lesson for the students

14). Maharishi Vedic University-MVU, Prey Veng Province (1999- 2000)

Lecturer of Principle of Auditing, Cambodian Taxation and Cost Accounting.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare homework and assignment for the students.
- Update for new lesson for the students

15-)CUP, Phnom Penh (2005-2015)

Lecturer of Principle of Auditing, Public Finance, Financial Management, Cambodian Taxation and Cost Accounting.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare homework and assignment for the students.
- Update for new lesson for the students

16). Build Bright University-BBU, Stung Treng Province (2008- 2009)

Lecturer of Cambodian Taxation, Public Finance, Principle of Auditing, Financial Management and Financial Institution.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare homework and assignment for the students.
- Update for new lesson for the students

Lecturer of *Investment Management*.

Responsibilities:

- Prepare teaching plan and lesson plans
- Prepare Quiz, Attendant, Midterm exam, Final exam, homework, Group of discussion in class and assignment 1&2 for the students.
- Update for new lesson for the students

VII-References:

- Mrs. VIN RANY, Accountant at CAMKAGE COMMUNICATION CO., LTD
Tel: 070 365 221
- Mrs. Ory Marady, Manager of Be.K restaurant
Tel : 010 735 811